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## **TUSAYAN TOWN COUNCIL WORKSHOP**

PURSUANT TO A.R.S. § 38-431.02 & §38-431.03

Thursday, June 21, 2011  
5:30 p.m., Zuni Conference Room  
Best Western Squire Inn  
74 State Route 64, Tusayan Arizona

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Tusayan Town Council and to the general public that the Tusayan Town council will hold a workshop meeting open to the public at 5:30 p.m. on Tuesday, June 21, 2011 at the Best Western Squire Inn. If authorized by a majority vote of the Tusayan Town Council, an executive session may be held immediately after the vote and will not be open to the public. The Town Council may change, in its discussion, the order in which any agenda items are discussed during the course of the meeting.

Persons with a disability may request a reasonable accommodation by contacting Greg Bryan (928) 638-8401 as soon as possible.

As a reminder, if you are carrying a cell phone, electronic pager, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

**This is a workshop only and the council will not make any official decisions or address any action items.**

### **WORKSHOP AGENDA**

1. Call to Order
2. Roll Call

### **ITEMS TO BE DISCUSSED**

3. Workshop and presentation of proposed municipal budget for Tusayan
5. Council consideration and suggestions for projected budget/s
6. Employee benefit plans budgeting considerations

### **ANNOUNCEMENTS**

7. ADOT – Tusayan Project
8. Strategic Plan Development Retreat
9. Adjournment

**CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the General Store in Tusayan Arizona on this June 20, 2011 for the June 21, 2011 meeting workshop of the Tusayan Town Council in accordance with the statement filed by the Tusayan Town Council.

Posted at 4:45 AM/PM this 20th day of June 2011.

  
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William B. Sutton, Town Clerk

Council Workshop Meeting Agenda 06.21.11

**TOWN OF TUSAYAN**  
**TOTAL BUDGET SUMMARY**

**Revenue**

	2009-10 Actual	2010-11 Adopted	2010-11 Actual to 03/22	2010-11 Revised	2011-12 Projected
General Fund	\$0.00	\$1,967,173	\$1,424,639.75	\$2,282,500	\$2,276,500
Streets Fund	\$0.00	\$54,112	\$52,755.40	\$64,000	\$45,000
Water Enterprise Fund	\$0.00	\$0	\$0.00	\$0	\$1,000,000
Trust & Agency Fund	\$0.00	\$0	\$30,000.00	\$50,000	\$100,000
Grants	\$0.00	\$0	\$0.00	\$0	\$500,000

**Total Revenue Budget**      **\$0.00**      **\$2,021,285**      **\$1,507,395.15**      **\$2,396,500**      **\$3,921,500**

**Expenses**

General Fund	\$0.00	\$1,200,000	\$458,021.40	\$1,237,700	\$1,877,800
Streets Fund	\$0.00	\$0	\$0.00	\$84,000	\$25,000
Water Enterprise Fund	\$0.00	\$0	\$0.00	\$0	\$1,000,000
Trust & Agency Fund	\$0.00	\$0	\$17,420.96	\$50,000	\$100,000
Grants	\$0.00	\$0	\$0.00	\$0	\$500,000

**Total Expense Budget**      **\$0.00**      **\$1,200,000**      **\$475,442.36**      **\$1,371,700**      **\$3,502,800**

**Operating Balance (Deficit)**      **\$0.00**      **\$821,285**      **\$1,031,952.79**      **\$1,024,800**      **\$418,700**

**GENERAL FUND**

	2009-10 Actual	2010-11 Adopted	2010-11 Actual to 03/22	2010-11 Revised	2011-12 Projected
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Beginning General Fund Balance	\$0.00	\$0	\$0.00	\$0	\$1,044,800
Less Designated Reserve					\$1,000,000
Available General Fund Balance	\$0.00	\$0	\$0.00	\$0	\$44,800

**Revenue**

Sales Tax	\$0.00	\$1,760,000	\$1,249,466.44	\$2,000,000	\$2,000,000
Business License	\$0.00	\$1,000	\$300.00	\$500	\$500
Develop Services Permit Fees	\$0.00	\$0	\$4,233.84	\$75,000	\$75,000
Fines	\$0.00	\$0	\$0.00	\$0	\$24,000
State Shared Sales Tax	\$0.00	\$39,387	\$41,489.17	\$40,000	\$35,000
State Shared Income Tax	\$0.00	\$145,977	\$109,499.34	\$146,000	\$125,000
Vehicle License Tax	\$0.00	\$20,809	\$19,650.96	\$21,000	\$17,000
Interest Income	\$0.00	\$0	\$0.00		
<b>Total Revenue</b>	<b>\$0.00</b>	<b>\$1,967,173</b>	<b>\$1,424,639.75</b>	<b>\$2,282,500</b>	<b>\$2,276,500</b>

**Expenses**

Mayor & Council	\$0.00	\$46,500	\$19,890.84	\$27,000	\$86,500
Manager/Clerk	\$0.00	\$325,000	\$43,130.83	\$113,000	\$308,000
Legal	\$0.00	\$100,000	\$258,029.11	\$285,000	\$159,000

TAX  
after revenue  
\$ 2,272.3M

Close

Potential  
Reduction  
Expense Share  
Hurt  
Possible  
Taking

IRS Litigation

270

*slow to market*

Court	\$0.00	\$0	\$9,913.38	\$26,500	\$122,500
Planning & Development	\$0.00	\$74,000	\$8,509.57	\$150,000	\$485,000
Public Safety	\$0.00	\$350,000	\$116,848.00	\$270,000	\$370,000
Facilities & Grounds	\$0.00	\$224,500	\$1,699.67	\$366,200	\$196,800
Parks & Recreation	\$0.00	\$80,000	\$0	\$0	\$150,000
Contingency	\$0.00	\$0	\$0.00	\$0	\$150,000
<b>Total General Fund</b>	<b>\$0.00</b>	<b>\$1,200,000</b>	<b>\$458,021.40</b>	<b>\$1,237,700</b>	<b>\$1,877,800</b>

**Annual Fund Balance Change** **\$966,618.35** **\$1,044,800** **\$398,700**

**ENDING GENERAL FUND BALANCE** **\$767,173** **\$966,618.35** **\$1,044,800** **\$1,443,500**

*+ \$15K for water*  
*✓ 500*  
*\$50k 2011-12*  
*total \$246,800*  
*\$35K vehicle*  
*\$150k - 1*

	2009-10 Actual	2010-11 Adopted	2010-11 Actual to 03/22	2010-11 Revised	2011-12 Projected
<b><u>STREETS FUND</u></b>					
Beginning Fund Balance	<u>\$0.00</u>	<u>\$0</u>	<u>\$0.00</u>	<u>\$0</u>	<u>(\$20,000)</u>
Revenue					
Highway User Funds	\$0.00	\$54,112	\$52,755.40	\$64,000	\$45,000
<b>Total Revenue</b>	<b><u>\$0.00</u></b>	<b><u>\$54,112</u></b>	<b><u>\$52,755.40</u></b>	<b><u>\$64,000</u></b>	<b><u>\$45,000</u></b>
Expenses					
Street Lights Capital		\$0	\$0.00	\$79,000	\$0
Sidewalk Maintenance		\$0	\$0.00	\$5,000	\$15,000
Landscape Maintenance		\$0	\$0.00	\$0	\$10,000
<b>Total Expenses</b>	<b><u>\$0.00</u></b>	<b><u>\$0</u></b>	<b><u>\$0.00</u></b>	<b><u>\$84,000</u></b>	<b><u>\$25,000</u></b>
<b>Ending Fund Balance Streets</b>	<b><u>\$0.00</u></b>	<b><u>\$54,112</u></b>	<b><u>\$52,755.40</u></b>	<b><u>(\$20,000)</u></b>	<b><u>\$0</u></b>

	2009-10 Actual	2010-11 Adopted	2010-11 Actual to 03/22	2010-11 Revised	2011-12 Projected
<b><u>WATER ENTERPRISE FUND</u></b>					
Revenue					
User Charges	\$0.00	\$0	\$0.00	\$0	\$1,000,000
Other	\$0.00	\$0	\$0.00	\$0	\$0
<b>Total Revenue</b>	<b><u>\$0.00</u></b>	<b><u>\$0</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0</u></b>	<b><u>\$1,000,000</u></b>
Expenditures					
Operating Expenses	\$0.00	\$0	\$0.00	\$0	\$1,000,000

Capital Improvements	\$0.00	\$0	\$0.00	\$0	\$0
<b>Total Expenses</b>	<u>\$0.00</u>	<u>\$0</u>	<u>\$0.00</u>	<u>\$0</u>	<u>\$1,000,000</u>
<b>Ending Fund Balance</b>	<u>\$0.00</u>	<u>\$0</u>	<u>\$0.00</u>	<u>\$0</u>	<u>\$0</u>

	2009-10	2010-11	2010-11	2010-11	2011-12
<b>TRUST AND AGENCY ACCOUNT</b>	<u>Actual</u>	<u>Adopted</u>	<u>Actual to 03/22</u>	<u>Revised</u>	<u>Projected</u>
<u>Stilo Development Agency Acct</u>					
Revenue	\$0.00	\$0	\$30,000.00	\$50,000	\$100,000
Expense	\$0.00	\$0	\$17,420.96	\$50,000	\$100,000
Balance	<u>\$0.00</u>	<u>\$0</u>	<u>\$12,579.04</u>	<u>\$0</u>	<u>\$0</u>

236000  
 Added to  
 expense  
 -----  
 4/24 total  
 → up 5  
 # 2/18 100 of up  
 for fund by petition

4

TOWN OF TUSAYAN  
6/20/2011

**REVENUES**

	YTD
State Shared Rev Funds (URBAN Funds)	\$145,999.11
Vehicle License Tax Funds (VLT)	\$25,363.74
Town Sales Tax Revenue	\$1,698,879.71
State Sales Tax Revenue	\$52,794.68
Highway Users Road Funds (HURF)	\$62,240.64
Permit fees	\$5,108.47
Business licenses/Misc Income	<u>\$347.75</u>
<b>TOTAL REVENUES</b>	<b>\$1,990,734.10</b>

**EXPENSES**

liability Insurance	\$5,904.00
Legal Services	\$288,772.73
Management	\$77,393.47
P&Z	\$16,435.30
Engineering	\$14,420.83
CCSO	\$204,484.00
Council training	\$2,233.14
Membership Dues	\$2,979.00
Adm/Tvl/Misc exp	\$17,675.71
Magistrate	\$21,131.38
Elections	\$1,541.97
Newspaper Expenses	<u>\$6,735.21</u>
<b>TOTAL EXPENSES</b>	<b>\$659,706.74</b>

**SURPLU/(DEFICT)**

**\$1,331,027.36**

- 226,135.39  
1,100,000.00+

TOWN OF TUSAYAN  
BALANCE SHEET 6/20/11

**ASSESTS**

Cash in Chase Bank      Ckg Acct  
Savings Account  
Restricted Funds - Stilo Deposits  
**TOTAL ASSETS**

**LIABILITIES**

ACCOUNTS PAYABLE  
**TOTAL LIABILITIES**  
**SURPLUS/(DEFICIT)**  
**TOTAL LIABILITIES**